

Bedford City School District
COVID-19
STUDENT/PARENT HANDBOOK
Elementary (K-6) and Secondary (7-12)
ADDENDUM

Safety Guidelines:

- All students grades K-12 are expected to wear a mask/face covering while on school grounds and buses.
- Students are expected to practice social distancing and make their best effort to maintain a 6 foot distance from others at all times.
- Students are expected to adhere to all adjusted traffic patterns, as well as guidelines for social distancing in hallways, restrooms, and other areas.

Attendance:

TRACKING REMOTE ATTENDANCE:

Consistent with the Remote Learning Plan submitted to the Ohio Department of Education, the District will provide a variety of instruction models, including both teacher-led remote learning and self-directed remote learning.

Student attendance in teacher-led remote learning (synchronous web-based instruction) shall be tracked in the same manner as hourly, in-person instruction. Teachers shall determine hourly attendance by evidence of student login and logoff data. Teachers are encouraged to verify meaningful attendance in a method selected by the teacher, such as an ungraded quiz at the close of a lesson, a survey or poll questions (unrelated to the lesson and unpredictable) at the end of the lesson, or asking students questions at random throughout a session.

In addition to the reasons listed at the beginning of this policy, absences from teacher-led remote learning (synchronous web-based instruction) may be considered excused under the following circumstances, with notice from a parent/guardian:

- A. temporary internet outage for individual students or households;
- B. unexpected technical difficulties for individual students or households, such as password resets or software upgrades occurring during a teacher-led remote learning lesson;
- C. computer/device malfunction;
- D. malfunction of a District-owned device for which the District is providing technical assistance, repair, or replacement.

Attendance in self-directed remote learning (asynchronous) shall be tracked by evidence of participation, which may include, but is not limited to:

- A. daily logins to learning management systems;
- B. daily interactions with the teacher to acknowledge attendance, which may include, but are not limited to, messages, emails, telephone calls, video chats or other formats that enable teachers to engage with students; and
- C. assignment completion.

The teacher will determine the number of hours a typical student would take to complete an assignment and report those hours of attendance when the assignment is completed. A teacher may adjust the number of hours of attendance based on the length of time the student actually spent on the assignment, as reported by the student, parent, or other person with knowledge.

- Students will be expected to attend and participate in remote learning activities, including: Google Hangouts, Class Discussions, and other remote opportunities.

Technology Use/Expectations:

- Students are expected to adhere to the same technology use guidelines throughout the remote learning experience, just as they would if they were in the school building.
- All use of district technology will be monitored by district personnel and there should be no expectation of privacy.
- The student and parent are responsible to care for district technology and there will be a monetary obligation for any lost, stolen, or damaged property.
- Inappropriate internet searches and/or activity is prohibited and will result in consequences aligned with the student Code of Conduct.

Grading:

- During virtual learning, students will receive letter grades for each quarter, just as they would during a normal grading period.
- Grading will revert back to the approved grading scale, as noted in Board Policy. Students in grade K-6 will receive progress marks on the standards during each trimester and students in grade 4-12 will receive quarterly letter grades.
- Students and families are encouraged to consistently check students' completion rates and achievement grades in GradeBook, as teachers will be expected to update GradeBook weekly.

Code of Conduct/Discipline:

- While learning virtually, students will be held to the same standards as they would in the classroom environment and will be expected to follow the BCSD Student Code of Conduct.
- While learning virtually, students may not display any inappropriate clothing, including but not limited to clothing with strong language, inappropriate messages, or expose excessive skin, etc.
- While learning virtually, profanity, disrespect, and other inappropriate behavior will not be tolerated as the expectation is for all students to conduct themselves just as they would in the classroom setting.

Miscellaneous:

In the event that we return to a hybrid model or if safety guidelines are still in effect.

- Lockers & Bookbags
 - Students will not be permitted to use lockers, but will be permitted to carry book bags to their classroom(s).